

Licensing Sub-Committee

Tuesday 5 October 2021 at 10.00 am

To be held at the Town Hall, Pinstone Street, Sheffield, S1 2HH

The Press and Public are Welcome to Attend

Membership

Councillors Vickie Priestley and Sioned-Mair Richards

PUBLIC ACCESS TO THE MEETING

The Licensing Committee carries out a statutory licensing role, including licensing for taxis and public entertainment.

As a lot of the work of this Committee deals with individual cases, some meetings may not be open to members of the public.

Recording is allowed at Licensing Committee meetings under the direction of the Chair of the meeting. Please see the website or contact Democratic Services for details of the Council's protocol on audio/visual recording and photography at council meetings.

A copy of the agenda and reports is available on the Council's website at www.sheffield.gov.uk. You can also see the reports to be discussed at the meeting if you call at the First Point Reception, Town Hall, Pinstone Street entrance. The Reception is open between 9.00 am and 5.00 pm, Monday to Thursday and between 9.00 am and 4.45 pm. on Friday.

You may not be allowed to see some reports because they contain confidential information. These items are usually marked * on the agenda.

If you require any further information please contact John Turner on 0114 474 1947 or email john.turner@sheffield.gov.uk

FACILITIES

There are public toilets available, with wheelchair access, on the ground floor of the Town Hall. Induction loop facilities are available in meeting rooms.

Access for people with mobility difficulties can be obtained through the ramp on the side to the main Town Hall entrance.

**LICENSING SUB-COMMITTEE AGENDA
5 OCTOBER 2021**

Order of Business

- 1. Welcome and Housekeeping Arrangements**
- 2. Apologies for Absence**
- 3. Exclusion of Public and Press**
To identify items where resolutions may be moved to exclude the press and public
- 4. Declarations of Interest**
Members to declare any interests they have in the business to be considered at the meeting
- 5. Licensing Act 2003 - Alma Street Social, 24 Alma Street, Sheffield S3 8SA**
Report of the Chief Licensing Officer

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ADVICE TO MEMBERS ON DECLARING INTERESTS AT MEETINGS

If you are present at a meeting of the Council, of its executive or any committee of the executive, or of any committee, sub-committee, joint committee, or joint sub-committee of the authority, and you have a **Disclosable Pecuniary Interest** (DPI) relating to any business that will be considered at the meeting, you must not:

- participate in any discussion of the business at the meeting, or if you become aware of your Disclosable Pecuniary Interest during the meeting, participate further in any discussion of the business, or
- participate in any vote or further vote taken on the matter at the meeting.

These prohibitions apply to any form of participation, including speaking as a member of the public.

You **must**:

- leave the room (in accordance with the Members' Code of Conduct)
- make a verbal declaration of the existence and nature of any DPI at any meeting at which you are present at which an item of business which affects or relates to the subject matter of that interest is under consideration, at or before the consideration of the item of business or as soon as the interest becomes apparent.
- declare it to the meeting and notify the Council's Monitoring Officer within 28 days, if the DPI is not already registered.

If you have any of the following pecuniary interests, they are your **disclosable pecuniary interests** under the new national rules. You have a pecuniary interest if you, or your spouse or civil partner, have a pecuniary interest.

- Any employment, office, trade, profession or vocation carried on for profit or gain, which you, or your spouse or civil partner undertakes.
- Any payment or provision of any other financial benefit (other than from your council or authority) made or provided within the relevant period* in respect of any expenses incurred by you in carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.

*The relevant period is the 12 months ending on the day when you tell the Monitoring Officer about your disclosable pecuniary interests.

- Any contract which is made between you, or your spouse or your civil partner (or a body in which you, or your spouse or your civil partner, has a beneficial interest) and your council or authority –
 - under which goods or services are to be provided or works are to be executed; and
 - which has not been fully discharged.

- Any beneficial interest in land which you, or your spouse or your civil partner, have and which is within the area of your council or authority.
- Any licence (alone or jointly with others) which you, or your spouse or your civil partner, holds to occupy land in the area of your council or authority for a month or longer.
- Any tenancy where (to your knowledge) –
 - the landlord is your council or authority; and
 - the tenant is a body in which you, or your spouse or your civil partner, has a beneficial interest.
- Any beneficial interest which you, or your spouse or your civil partner has in securities of a body where -
 - (a) that body (to your knowledge) has a place of business or land in the area of your council or authority; and
 - (b) either -
 - the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or
 - if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you, or your spouse or your civil partner, has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

If you attend a meeting at which any item of business is to be considered and you are aware that you have a **personal interest** in the matter which does not amount to a DPI, you must make verbal declaration of the existence and nature of that interest at or before the consideration of the item of business or as soon as the interest becomes apparent. You should leave the room if your continued presence is incompatible with the 7 Principles of Public Life (selflessness; integrity; objectivity; accountability; openness; honesty; and leadership).

You have a personal interest where –

- a decision in relation to that business might reasonably be regarded as affecting the well-being or financial standing (including interests in land and easements over land) of you or a member of your family or a person or an organisation with whom you have a close association to a greater extent than it would affect the majority of the Council Tax payers, ratepayers or inhabitants of the ward or electoral area for which you have been elected or otherwise of the Authority's administrative area, or
- it relates to or is likely to affect any of the interests that are defined as DPIs but are in respect of a member of your family (other than a partner) or a person with whom you have a close association.

Guidance on declarations of interest, incorporating regulations published by the Government in relation to Disclosable Pecuniary Interests, has been circulated to you previously.

You should identify any potential interest you may have relating to business to be considered at the meeting. This will help you and anyone that you ask for advice to fully consider all the circumstances before deciding what action you should take.

In certain circumstances the Council may grant a **dispensation** to permit a Member to take part in the business of the Authority even if the member has a Disclosable Pecuniary Interest relating to that business.

To obtain a dispensation, you must write to the Monitoring Officer at least 48 hours before the meeting in question, explaining why a dispensation is sought and desirable, and specifying the period of time for which it is sought. The Monitoring Officer may consult with the Independent Person or the Council's Audit and Standards Committee in relation to a request for dispensation.

Further advice can be obtained from Gillian Duckworth, Director of Legal and Governance on 0114 2734018 or email gillian.duckworth@sheffield.gov.uk.

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SHEFFIELD CITY COUNCIL Licensing Sub Committee Report



Report of: Chief Licensing Officer, Head of Licensing

Date: Tuesday 5th October 2021 – 10am

Subject: Licensing Act 2003

Author of Report: Emma Rhodes-Evans

Summary: To consider an application to grant a premises licence made under the Licensing Act 2003 for:

Alma Street Social, 24 Alma Street, S3 8SA

Recommendations: That members carefully consider the representations made and take such steps, as the Sub Committee consider necessary for the promotion of the Licensing Objectives.

Background Papers: Attached documents
[Sheffield City Councils Statement of Licensing Policy](#)

Category of Report: OPEN

REPORT OF THE CHIEF LICENSING OFFICER
(HEAD OF LICENSING) TO THE LICENSING SUB COMMITTEE
LICENSING ACT 2003

Ref No: 83/21

Alma Street Social, 24 Alma Street, S3 8SA

1.0 PURPOSE OF REPORT

- 1.1 To consider an application for the grant of a premises licence made under Section 17 of the Licensing Act 2003.

2.0 THE APPLICATION

- 2.1 The applicant is Alma Street Social Limited.
- 2.2 The application was received by the Licensing Service on the 14th August 2021 and is attached to Appendix 'A' of this report.

3.0 REASONS FOR REFERRAL

- 3.1 Representations concerning the application have been received from the following and are attached at Appendix 'B' including associated correspondence:
- **1 x Interested Party** – Kelham Island and Neepsend Neighbourhood Forum (KINNF)
- 3.2 During the consultation period, the applicant has revised the application by request of the Environmental Protection Service, by agreeing to reduce the hours on the operating schedule, amending Regulated Entertainment to be provided 'indoors only' and removing all references to broadcasting amplified music outside. They have also agreed several conditions to be added to the licence if granted, which are all detailed in Appendix 'C'
- 3.3 The Interested Party has been advised of these revisions and agreed conditions, but they have indicated that their concerns have not been addressed and maintains their objection to the application.
- 3.4 The applicant and objectors who made written representations have been invited to attend the hearing. Copies of the front page of the notices are attached to this report labelled Appendix 'D'.

4.0 POLICIES TO CONSIDER

- 4.1 Sheffield City Council Statement of Licensing Policy.

5.0 FINANCIAL IMPLICATIONS

- 5.1 There are no specific financial implications arising from this application. However, additional costs may be incurred should the matter go to appeal. In such an eventuality it may not be possible to recover all these costs. The impact of these additional costs (if any) will be kept under review and may be subject of a further report during the year

6.0 THE LEGAL POSITION

- 6.1 The Licensing Act 2003 at section 4 (1) requires the Licensing Authority to carry out its functions with a view to promoting the Licensing Objectives which section 4(2) sets out as:
- a) the prevention of crime and disorder,
 - b) public safety,
 - c) the prevention of public nuisance,
 - d) the protection of children from harm.
- 6.2 Section 4(3) of the Licensing Act also requires the Licensing Authority to have regard to the published statement of Licensing Policy and any guidance issued by the Secretary of State under section 182.

7.0 HEARING REGULATIONS

- 7.1 Regulations governing hearings under the Licensing Act 2003 have been made by the Secretary of State.
- 7.2 The Licensing Authority has provided all parties with the information required in the Regulations to the 2003 Act as set out at Appendix 'D'.
- 7.3 Attached at Appendix 'D' is the following:
- a) a copy of the Notice of Hearing,
 - b) the rights of a party provided in Regulations 15 and 16,
 - c) the consequences if a party does not attend or is not represented at the hearing,
 - d) the procedure to be followed at the hearing.

8.0 APPEALS

- 8.1 The Licensing Act 2003 section 181 and Schedule 5 makes provision for appeals to be made by the applicant and those making representations against decisions of the Licensing Authority to the Magistrates' Court.

9.0 RECOMMENDATIONS

- 9.1 That Members carefully consider the representations made and take such steps as the Sub-Committee consider appropriate for the promotion of the Licensing Objectives.

10.0 OPTIONS OPEN TO THE COMMITTEE

- 10.1 To grant the premises licence in the terms requested.
- 10.2 To grant the premises licence with conditions.
- 10.3 To reject the whole or part of the application.



Stephen Lonnia
Chief Licensing Officer
Head of Licensing

Date: 5th October 2021

Appendix 'A'

The Application



Sheffield
Application for a premises licence
Licensing Act 2003

For help contact
licensing@sheffield.gov.uk
Telephone: 0114 2734264

* required information

Section 1 of 21

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference This is the unique reference for this application generated by the system.

Your reference You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

☒ Yes ☐ No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

* First name

* Family name

* E-mail

Main telephone number Include country code.

Other telephone number

☒ Indicate here if the applicant would prefer not to be contacted by telephone

Is the applicant:

- ☒ Applying as a business or organisation, including as a sole trader
☐ Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means the applicant is applying so the applicant can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

Is the applicant's business registered in the UK with Companies House? ☒ Yes ☐ No

Note: completing the Applicant Business section is optional in this form.

Registration number

Business name

If the applicant's business is registered, use its registered name.

VAT number

Put "none" if the applicant is not registered for VAT.

Legal status

Continued from previous page...

Applicant's position in the business

Home country

The country where the applicant's headquarters are.

Registered Address

Address registered with Companies House.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Agent Details

* First name

* Family name

* E-mail

Main telephone number

Include country code.

Other telephone number

☐ Indicate here if you would prefer not to be contacted by telephone

Are you:

☒ An agent that is a business or organisation, including a sole trader

☐ A private individual acting as an agent

A sole trader is a business owned by one person without any special legal structure.

Agent Business

Is your business registered in the UK with Companies House? ☒ Yes ☐ No

Note: completing the Applicant Business section is optional in this form.

Registration number

Business name

If your business is registered, use its registered name.

VAT number

Put "none" if you are not registered for VAT.

Legal status

Continued from previous page...

Your position in the business

Home country

The country where the headquarters of your business is located.

Agent Registered Address

Address registered with Companies House.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Section 2 of 21

PREMISES DETAILS

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

Premises Address

Are you able to provide a postal address, OS map reference or description of the premises?

☒ Address ☐ OS map reference ☐ Description

Postal Address Of Premises

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Further Details

Telephone number

Non-domestic rateable value of premises (£)

Section 3 of 21**APPLICATION DETAILS**

In what capacity are you applying for the premises licence?

- ☐ An individual or individuals
- ☒ A limited company / limited liability partnership
- ☐ A partnership (other than limited liability)
- ☐ An unincorporated association
- ☐ Other (for example a statutory corporation)
- ☐ A recognised club
- ☐ A charity
- ☐ The proprietor of an educational establishment
- ☐ A health service body
- ☐ A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- ☐ A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- ☐ The chief officer of police of a police force in England and Wales

Confirm The Following

- ☒ I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- ☐ I am making the application pursuant to a statutory function
- ☐ I am making the application pursuant to a function discharged by virtue of Her Majesty's prerogative

Section 4 of 21**NON INDIVIDUAL APPLICANTS**

Provide name and registered address of applicant in full. Where appropriate give any registered number. In the case of a partnership or other joint venture (other than a body corporate), give the name and address of each party concerned.

Non Individual Applicant's Name

Name

Alma Street Social Limited

Details

Registered number (where applicable)

13358387

Description of applicant (for example partnership, company, unincorporated association etc)

Continued from previous page...

Limited Company

Address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Contact Details

E-mail

Telephone number

Other telephone number

* Date of birth / /

* Nationality Documents that demonstrate entitlement to work in the UK

[Add another applicant](#)

Section 5 of 21

OPERATING SCHEDULE

When do you want the premises licence to start? / /
dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end / /
dd mm yyyy

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off- supplies you must include a description of where the place will be and its proximity to the premises.

Two storey converted industrial unit providing a bar / bistro upstairs and live music venue downstairs

Continued from previous page...

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

Section 6 of 21

PROVISION OF PLAYS

See guidance on regulated entertainment

Will you be providing plays?

☐ Yes

☒ No

Section 7 of 21

PROVISION OF FILMS

See guidance on regulated entertainment

Will you be providing films?

☒ Yes

☐ No

Standard Days And Timings

MONDAY

Start

End

Start

End

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

Continued from previous page...

SUNDAY

Start 09:00

End 03:00

Start

End

Will the exhibition of films take place indoors or outdoors or both?

☒ Indoors ☐ Outdoors ☐ Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

State any seasonal variations for the exhibition of film

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non standard timings. Where the premises will be used for the exhibition of film at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Section 8 of 21

PROVISION OF INDOOR SPORTING EVENTS

See guidance on regulated entertainment

Will you be providing indoor sporting events?

☐ Yes ☒ No

Section 9 of 21

PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

See guidance on regulated entertainment

Will you be providing boxing or wrestling entertainments?

☐ Yes ☒ No

Section 10 of 21

PROVISION OF LIVE MUSIC

See guidance on regulated entertainment

Will you be providing live music?

Continued from previous page...

Standard Days And Timings

MONDAY

Start 09:00

End 03:00

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start 09:00

End 03:00

Start

End

WEDNESDAY

Start 09:00

End 03:00

Start

End

THURSDAY

Start 09:00

End 03:00

Start

End

FRIDAY

Start 09:00

End 03:00

Start

End

SATURDAY

Start 09:00

End 03:00

Start

End

SUNDAY

Start 09:00

End 03:00

Start

End

Will the performance of live music take place indoors or outdoors or both?



Indoors



Outdoors



Both

Where taking place in a building or other
structure tick as appropriate. Indoors may
include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not
exclusively) whether or not music will be amplified or unamplified.

Live music events and performances taking place on a designated stage - or of-stage in a less formal setting, involving both
amplified music and un-amplified or acoustic performances.

State any seasonal variations for the performance of live music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Continued from previous page...

Non-standard timings. Where the premises will be used for the performance of live music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Section 11 of 21

PROVISION OF RECORDED MUSIC

See guidance on regulated entertainment

Will you be providing recorded music?

☒ Yes ☐ No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

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WEDNESDAY

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THURSDAY

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FRIDAY

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SATURDAY

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Start

End

Continued from previous page...

SUNDAY

Start 09:00

End 03:00

Start

End

Will the playing of recorded music take place indoors or outdoors or both?



Indoors



Outdoors



Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Recorded music will be primarily indoors however the small outdoor terrace may include some very minimal & low-level sound reinforcement for atmosphere only.

State any seasonal variations for playing recorded music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the playing of recorded music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Section 12 of 21

PROVISION OF PERFORMANCES OF DANCE

See guidance on regulated entertainment

Will you be providing performances of dance?



Yes



No

Standard Days And Timings

MONDAY

Start 09:00

End 03:00

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start 09:00

End 03:00

Start

End

Continued from previous page...

WEDNESDAY

Start End

Start End

THURSDAY

Start End

Start End

FRIDAY

Start End

Start End

SATURDAY

Start End

Start End

SUNDAY

Start End

Start End

Will the performance of dance take place indoors or outdoors or both?

☐ Indoors ☐ Outdoors ☒ Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Some organised dance performances may take place using both amplified and un-amplified music however this is not within our core business and as such is unlikely to occur frequently.

State any seasonal variations for the performance of dance

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the performance of dance at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Continued from previous page...

Section 13 of 21

PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

See guidance on regulated entertainment

Will you be providing anything similar to live music, recorded music or performances of dance?

☒ Yes

☐ No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

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WEDNESDAY

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SATURDAY

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SUNDAY

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End

Give a description of the type of entertainment that will be provided

Various such as comedy, spoken word, cabaret, performance art etc

Continued from previous page...

Will this entertainment take place indoors or outdoors or both?

☐ Indoors ☐ Outdoors ☒ Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Some performances may take place using both amplified and un-amplified music however this is not within our core business and as such is unlikely to occur frequently.

State any seasonal variations for entertainment

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for entertainment at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Section 14 of 21

LATE NIGHT REFRESHMENT

Will you be providing late night refreshment?

☒ Yes ☐ No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

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Start

End

Continued from previous page...

THURSDAY

Start 23:00

End 03:00

Start

End

FRIDAY

Start 23:00

End 03:00

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End

SATURDAY

Start 23:00

End 03:00

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End

SUNDAY

Start 23:00

End 03:00

Start

End

Will the provision of late night refreshment take place indoors or outdoors or both?

☒ Indoors

☐ Outdoors

☐ Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the supply of late night refreshments at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Continued from previous page...

SUPPLY OF ALCOHOL

Will you be selling or supplying alcohol?

☒ Yes

☐ No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

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WEDNESDAY

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THURSDAY

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FRIDAY

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SATURDAY

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SUNDAY

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End

Will the sale of alcohol be for consumption:

☐ On the premises

☐ Off the premises

☒ Both

If the sale of alcohol is for consumption on
the premises select on, if the sale of alcohol
is for consumption away from the premises
select off. If the sale of alcohol is for
consumption on the premises and away
from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Continued from previous page...

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name

First name

Family name

Date of birth / /

Enter the contact's address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Personal Licence number (if known)

Issuing licensing authority (if known)

PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

☐ Electronically, by the proposed designated premises supervisor

☒ As an attachment to this application

Reference number for consent form (if known)

Continued from previous page...

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

Section 16 of 21

ADULT ENTERTAINMENT

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

Section 17 of 21

HOURS PREMISES ARE OPEN TO THE PUBLIC

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

Continued from previous page...

SUNDAY

Start

End

Start

End

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Section 18 of 21

LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

FOC drinking water will be available from the bar servery at all times.

Drinks may not be removed from the premises in open containers.

No customers carrying open drinks containers upon entry shall be admitted to the premises.

The stage shall not be used by members of the public for consumption of alcohol or dancing.

b) The prevention of crime and disorder

All ticketed events above 80 persons will have SIA badged security as standard policy and the requirement to be risk assessed at any other time.

CCTV - to be in good working order and maintained at all times. The CCTV shall record and retain images for 30 days. Staff shall be trained in the use of the system and be able to download images at the request of the police.

c) Public safety

Polycarbonate/plastic drinking vessels are to be used at the premise on a risk assessed basis.

Zero tolerance drugs policy, regular checks by management to prevent the use of drugs by patrons. Drugs seized shall be stored and securely and handed to the Police.

The Maximum Occupancy of the Premises shall be calculated in-line with the Fire Safety Order (or subsequent regulations).

Continued from previous page...

A Building Control Completion Certificate or Regularisation Certificate must be submitted to the Responsible Authority for public safety within 4 weeks after the premises has opened for business.

d) The prevention of public nuisance

The Designated Premises Supervisor or a delegated member of staff must take a pro-active approach to noise control, checking regularly and frequently outside the premises to ensure that the breakout of internal noise and noise from patrons using the external areas is managed and minimised.

The Premises Licence Holder shall prominently display notices on all exits reminding patrons to leave the premises in a quiet and orderly fashion and to respect the local neighbours' needs.

Customers use of the external areas for seated and drinking purposes shall cease at 23:00 hours on all days. After this time customers access to outside areas shall be for smoking purposes only and no open drinks shall be allowed to be taken into external areas after this time on any day.

All doors and windows shall be closed to 23:00 hours on all days, save for access, egress or in case of emergencies.

Amplified sound shall at no time be played at a level exceeding 106dB when measured as an LAeq (5 minute) at a position 3m from the stage.

e) The protection of children from harm

There shall be no adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children.

All events involving persons under the age of 18 years must be risk assessed with reference to the Sheffield Safeguarding Children Board Events Guidance. A written risk assessment for such events is to be kept on-site and reviewed regularly and when changes to the Guidance are issued.

A responsible and appropriate member of the premises management must be assigned to the role of safeguarding co-ordinator. This person should act in compliance with the guidance and training issued by the Sheffield Safeguarding Children Board.

Persons under the age of 14 must be accompanied by a responsible adult at all times and must leave the premises by no later than 23:00.

Persons under the age of 18 are prohibited when the premise is operating as a late night venue or when events have a finish time beyond 23:00.

A challenge 25 Policy shall be in operation at the premises.

Any age restrictions or exclusion policies will be clearly signed throughout the licensed area and enforced by the DPS at all times.

Section 19 of 21

NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK

Continued from previous page...

[APPLICABLE TO INDIVIDUAL APPLICANTS ONLY, INCLUDING THOSE IN A PARTNERSHIP WHICH IS NOT A LIMITED LIABILITY PARTNERSHIP] I UNDERSTAND I AM NOT ENTITLED TO BE ISSUED WITH A LICENCE IF I DO NOT HAVE THE ENTITLEMENT TO LIVE AND WORK IN THE UK (OR IF I AM SUBJECT TO A CONDITION PREVENTING ME FROM DOING WORK * RELATING TO THE CARRYING ON OF A LICENSABLE ACTIVITY) AND THAT MY LICENCE WILL BECOME INVALID IF I CEASE TO BE ENTITLED TO LIVE AND WORK IN THE UK (PLEASE READ GUIDANCE NOTE 15). THE DPS NAMED IN THIS APPLICATION FORM IS ENTITLED TO WORK IN THE UK (AND IS NOT SUBJECT TO CONDITIONS PREVENTING HIM OR HER FROM DOING WORK RELATING TO A LICENSABLE ACTIVITY) AND I HAVE SEEN A COPY OF HIS OR HER PROOF OF ENTITLEMENT TO WORK, IF APPROPRIATE (PLEASE SEE NOTE 15).

☒ Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name

* Capacity

* Date / /
dd mm yyyy

[Add another signatory](#)

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/sheffield/apply-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED

New build extension to venue entrance lobby to venue





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as part of
practice
12. 12. 14
the end

Appendix 'B'

Objection and associated correspondence:
Kelham Island and Neepsend Neighbourhood Forum
(KINNF)

Emma Rhodes-Evans (CEX)

Subject:

FW: [EXTERNAL]: Re: [EXTERNAL]: Re: FW: Comments from KINNF on Premises
Licence application - Alma Street Social

-----Original Message-----

From: Chris McKinney

Sent: 23 September 2021 13:22

To: Emma Rhodes-Evans (CEX) <Emma.Rhodes-Evans@sheffield.gov.uk>

Cc: Steering Group <steeringgroup@kinnf.com>; Douglas Johnson <douglas.johnson@councillor.sheffield.gov.uk>;

Martin Phipps <martin.phipps@councillor.sheffield.gov.uk>; Ruth Mersereau

<ruth.mersereau@councillor.sheffield.gov.uk>

Subject: [EXTERNAL]: Re: [EXTERNAL]: Re: FW: Comments from KINNF on Premises Licence application - Alma Street Social

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Emma,

Thank you for opportunity to provide comments on the amended proposal and we can respond as follows.

KINNF note the applicant's amendments to their application and whilst these reflect a positive step KINNF wishes to uphold its objection to this application and request that Sheffield City Council seek further amendments to the proposed Operating Schedule as follows (amendments underlined):

1. Revise the terminal hour of Licensable Activities applied for (Films, Live Music, Recorded Music, Dance & Similar Performances, LNR and Alcohol) to 2300 hours for Fridays and Saturdays (and Sundays followed by a BH Monday), and to 2200 hours on Sundays to Thursdays inclusive.
 2. Revise the terminal hour the premises is open until to 2330 hours the following day on Fridays and Saturdays (and Sundays followed by a BH Monday), and until 2230 hours on Sundays to Thursdays inclusive (i.e. +30 mins for dispersion).
- ...
- Customers use of the external areas for seated and drinking purposes shall cease at 22:00 hours on all days. After this time customers access to outside areas shall be for smoking purposes only and no open drinks shall be allowed to be taken into external areas after this time on any day.
 - All doors and windows shall be closed from 22:00 hours on all days, save for access, egress, in case of emergencies, or if otherwise advised by the Licensing Authority.
- ...
- Movement, sorting or removal of waste materials, recyclables or their containers in the open air shall be carried on only between the hours of 0700 to 2200 Mondays to Saturdays and between the hours of 0900 to 2200 on Sundays and Public Holidays.
 - Commercial deliveries to, and collections from, the building shall be carried out only between the hours of 0700 to 2200 on Mondays to Saturdays and between the hours of 0900 to 2200 on Sundays and Public Holidays.

I trust these are self-explanatory and please include the comments of KINNF in your circulated report.

Kind regards,

Chris
Chris McKinney

Deputy Chair of KINNF

On Thu, Sep 23, 2021 at 10:49 AM Emma Rhodes-Evans (CEX) <Emma.Rhodes-Evans@sheffield.gov.uk>
<mailto:Emma.Rhodes-Evans@sheffield.gov.uk> > wrote:

Morning Chris

Is it possible for you to provide me with an update please?. I will need to circulate the report tomorrow if this remains unresolved.

Kind Regards

Emma

Emma Rhodes-Evans

Licensing Enforcement & Technical Officer Licensing Service, Block C Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD.

Email: Emma.Rhodes-Evans@sheffield.gov.uk <mailto:Emma.Rhodes-Evans@sheffield.gov.uk> or
licensingsservice@sheffield.gov.uk <mailto:licensingsservice@sheffield.gov.uk>

-----Original Message-----

From: Chris McKinney

Sent: 18 September 2021 11:15

To: Emma Rhodes-Evans (CEX) <Emma.Rhodes-Evans@sheffield.gov.uk> <mailto:Emma.Rhodes-Evans@sheffield.gov.uk> >

Subject: [EXTERNAL]: Re: FW: Comments from KINNF on Premises Licence application - Alma Street Social

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Morning Emma,

Thanks for this consultation. We are considering our position in light of the proposed amendments and will come back to you mid-next week.

Best wishes,

Chris

Chris McKinney

Deputy Chair of KINNF

On Thu, 16 Sep 2021 at 11:40 Emma Rhodes-Evans (CEX) <Emma.Rhodes-Evans@sheffield.gov.uk>
<mailto:Emma.Rhodes-Evans@sheffield.gov.uk> <mailto:Emma.Rhodes-Evans@sheffield.gov.uk>
<mailto:Emma.Rhodes-Evans@sheffield.gov.uk> > > wrote:

Good Morning

Further to my email below, could I please respectfully ask you to confirm at your earliest convenience, whether you wish to retain your objection to this application or whether the information provided relieves your concerns.

Luke Fitzmaurice who is dealing with the application on behalf of his client, has also requested that I pass on his contact details to you should you wish to discuss the application with him directly. I have provided his contact details below.

XX

XXXXXXXXXXXXXXXXXXXX

XXXXXXXXXXXXXXXXXXXX

Should you require any further information or wish to discuss this matter further, please do not hesitate to contact me.

I look forward to hearing from you.

Kind Regards

Emma

Emma Rhodes-Evans

Licensing Enforcement & Technical Officer Licensing Service, Block C Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD.

Email: Emma.Rhodes-Evans@sheffield.gov.uk <mailto:Emma.Rhodes-Evans@sheffield.gov.uk>
<mailto:Emma.Rhodes-Evans@sheffield.gov.uk <mailto:Emma.Rhodes-Evans@sheffield.gov.uk> > or
licensing@sheffield.gov.uk <mailto:licensing@sheffield.gov.uk>
<mailto:licensing@sheffield.gov.uk <mailto:licensing@sheffield.gov.uk> >
www.sheffield.gov.uk/licensing

-----Original Message-----

From: Emma Rhodes-Evans (CEX) On Behalf Of licensing@sheffield.gov.uk

Sent: 14 September 2021 16:46

To: 'chrismckinney'

Subject: Comments from KINNF on Premises Licence application - Alma Street Social

Good Afternoon

Please may I firstly take this opportunity to thank you for taking the time to submit your comments to the Licensing Service, and I hope the information I will now provide may mitigate your concerns.

I have the file for the above named application due to outstanding objections being in place now that the consultation period has ended. Subsequently, a Licensing Sub-Committee hearing will need to be held at Sheffield Town Hall in order for the application to be determined if the objection cannot be alleviated. It is my job to give further details regarding the application to ensure that you are fully aware of the outcome of the consultation in order to assist with mediation where possible to avoid unnecessary formal hearing processes.

Throughout the 28 day consultation period, the Responsible Authorities within Sheffield assess the application and have the opportunity to make comments/objections and/or agree formal licence conditions to allow the licence to be granted in line with the Four Core Licensing Objectives.

In regards to this application, I can confirm that the applicant has agreed with officers from the Environmental Protection Service (Noise Nuisance) to the below conditions to address EPS concerns and assist in the Prevention of Public Nuisance;

Agreed changes to the proposed Operating Schedule;

1. Revise the terminal hour of Licensable Activities applied for (Films, Live Music, Recorded Music, Dance & Similar Performances, LNR and Alcohol) to 0000 hours midnight for Fridays and Saturdays (and Sundays followed by a BH Monday), and to 2300 hours on Sundays to Thursdays inclusive.
2. Revise the terminal hour the premises is open until to 0030 hours the following day on Fridays and Saturdays (and Sundays followed by a BH Monday), and until 2330 hours on Sundays to Thursdays inclusive (i.e. +30 mins for dispersion).
3. All Regulated Entertainments listed in the Operating Schedule amended to 'Indoors' only.
4. All references to the broadcast of amplified music on the outside balcony/terrace to be removed.

Conditions Volunteered for EPS Concerns - Prevention of Public Nuisance

NB - These replace/update the conditions volunteered at Section 18 (d) of the Operating Schedule;

- * The Designated Premises Supervisor or a delegated member of staff must take a pro-active approach to noise control, checking regularly and frequently outside the premises to ensure that the breakout of internal noise and noise from patrons using the external areas is managed and minimised.
- * The Premises Licence Holder shall prominently display notices on all exits reminding patrons to leave the premises in a quiet and orderly fashion and to respect the local neighbours' needs.
- * Customers use of the external areas for seated and drinking purposes shall cease at 23:00 hours on all days. After this time customers access to outside areas shall be for smoking purposes only and no open drinks shall be allowed to be taken into external areas after this time on any day.
- * All doors and windows shall be closed from 23:00 hours on all days, save for access, egress, in case of emergencies, or if otherwise advised by the Licensing Authority.
- * Prior to the commencement of Licensable Activities, a scheme of sound insulation works shall have been implemented, in accordance with the recommendations of a Noise Impact Assessment (NIA) undertaken by a suitably qualified acoustic professional. The NIA shall first be subject to approval in writing by Sheffield City Council's Environmental Protection Service (EPS). The NIA shall determine; the maximum permissible sound level for amplified sound when measured as an LAeq (5 minute) and in octave bands (centre frequencies 63Hz to 8kHz), at a position 3m from the stage; the maximum permissible total LAr plant noise rating level, which should not exceed the LA90 background sound level at any time when measured at positions on the site boundary adjacent to any permitted noise sensitive use.
- * Prior to the commencement of Licensable Activities, a Noise Management Plan (NMP) detailing how the premises shall be operated and supervised, so as to control and minimise noise, shall have been submitted to and approved in writing by Sheffield City Council's Environmental Protection Service (EPS). The NMP shall include procedures for the monitoring and control of the sound level of amplified sound during live music performances, so as not to exceed the maximum permissible amplified sound level determined for the premises. The premises shall only be used in accordance with the approved NMP. Staff shall be trained in the effective implementation of the NMP. A copy of the NMP shall be retained on the premises and be available for reference by staff, and by authorised officers of the Council, upon request. The NMP shall be subject to review periodically, and in the event of substantiated nuisance complaints being received, upon written notification by EPS.
- * All ventilation outlets serving the licensed area are to be acoustically baffled, in accordance with the recommendations of the approved Noise Impact Assessment.
- * Movement, sorting or removal of waste materials, recyclables or their containers in the open air shall be carried on only between the hours of 0700 to 2300 Mondays to Saturdays and between the hours of 0900 to 2300 on Sundays and Public Holidays.
- * Commercial deliveries to, and collections from, the building shall be carried out only between the hours of 0700 to 2300 on Mondays to Saturdays and between the hours of 0900 to 2300 on Sundays and Public Holidays.

With this information now supplied, please could I respectfully ask that you consider whether you wish to retain your objection to this application or whether the information provided relieves your concerns.

Please advise the Licensing Service by email to licensing@sheffield.gov.uk

<<mailto:licensing@sheffield.gov.uk>> <<mailto:licensing@sheffield.gov.uk>>

<<mailto:licensing@sheffield.gov.uk>> > at your earliest convenience of your wishes, as I will need to facilitate the hearing (which you will be invited to attend) as soon as possible.

A Licensing sub-committee must be held within 20 working days from the date of the end of period for representations. You will receive formal notification of the date and time of the hearing, including a copy of the full report detailing the application and details of any objections received in due course.

The Council now gives you notice that representations will be considered at a hearing to be held in a meeting room at Sheffield City Council, The Town Hall, Pinstone Street, Sheffield S1 2HH, on Tuesday 5th October 2021 at 10:00am; following which the Council will issue a notice of determination of the application.

I can confirm that the Licensing Authority expects those making representations to an application make every effort to attend the Licensing Committee hearing in order to give evidence in support of your objection. The Licensing Authority (Committee) will consider all written comments in the absence of those making representations and apply appropriate weight; however, non-attendance at the Licensing Hearing will not allow clarification on points.

Should you require any further information or wish to discuss this matter further, please do not hesitate to contact me.

I look forward to hearing from you.

Kind Regards

Emma

Emma Rhodes-Evans

Licensing Enforcement & Technical Officer Licensing Service, Block C Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD.

Email: Emma.Rhodes-Evans@sheffield.gov.uk <mailto:Emma.Rhodes-Evans@sheffield.gov.uk>
<mailto:Emma.Rhodes-Evans@sheffield.gov.uk <mailto:Emma.Rhodes-Evans@sheffield.gov.uk> > or
licensing@sheffield.gov.uk <mailto:licensing@sheffield.gov.uk>
<mailto:licensing@sheffield.gov.uk <mailto:licensing@sheffield.gov.uk> >

From: Chris McKinney

Sent: 09 September 2021 19:42

To: licensing@sheffield.gov.uk <mailto:licensing@sheffield.gov.uk>
<mailto:licensing@sheffield.gov.uk <mailto:licensing@sheffield.gov.uk> >
<mailto:licensing@sheffield.gov.uk <mailto:licensing@sheffield.gov.uk> >
<mailto:licensing@sheffield.gov.uk <mailto:licensing@sheffield.gov.uk> > >

Cc: Steering Group <steeringgroup@kinnf.com <mailto:steeringgroup@kinnf.com>
<mailto:steeringgroup@kinnf.com <mailto:steeringgroup@kinnf.com> > <mailto:steeringgroup@kinnf.com
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Douglas Johnson <douglas.johnson@councillor.sheffield.gov.uk

<mailto:douglas.johnson@councillor.sheffield.gov.uk> <mailto:douglas.johnson@councillor.sheffield.gov.uk
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Subject: Comments from KINNF on Premises Licence application - Alma Street Social

Dear Sir / Madam,

Please find attached the comments of the Kelham Island and Neepsend Neighbourhood Forum on the pending application for a premises licence from Alma Street Social for 24 Alma Street, Sheffield, S3 8SA.

Please confirm receipt and it would be appreciated if you could notify us of whether this application is referred to Committee.

Kind regards,

The Kelham Island and Neepsend Neighbourhood Forum Steering Group

This Email, and any attachments, may contain non-public information and is intended solely for the individual(s) to whom it is addressed. It may contain sensitive or protectively marked material and should be handled accordingly. If this Email has been misdirected, please notify the author immediately. If you are not the intended recipient you must not disclose, distribute, copy, print or rely on any of the information contained in it or attached, and all copies must be deleted immediately. Whilst we take reasonable steps to try to identify any software viruses, any attachments to this Email may nevertheless contain viruses which our anti-virus software has failed to identify. You should therefore carry out your own anti-virus checks before opening any documents. Sheffield City Council will not accept any liability for damage caused by computer viruses emanating from any attachment or other document supplied with this e-mail.

Comments on Grant of Premises Licence



Applicant: Alma Street Social Limited
Description: Films (indoors), Live Music (indoors), Recorded Music (both), Dance (both), Other Ent (both), Alcohol (both), Opening Hours 09:00-03:00 each day & Late Night Refreshment 23:00-03:00 each day
Site Location: Globe Steel Works, 24 Alma Street, Sheffield, S3 8SA

Dear Licensing Department,

Thank you for this opportunity to make comments on the above application for a grant of premises licence. The site of the Globe Steel Works building is situated within the Kelham Island and Neepsend Neighbourhood Area and its use is of interest to the Kelham Island and Neepsend Neighbourhood Forum.

On the basis of the information submitted within the application, we can make the following comments.

Background

The Kelham Island and Neepsend Neighbourhood Forum (KINNF) was designated by Sheffield City Council in February 2019 in order:

- To prepare, implement, and monitor a Neighbourhood Plan for the KINNF Neighbourhood Area;
- To promote or improve the social, economic and environmental well-being of the KINNF Neighbourhood Area;
- To encourage the goodwill and involvement of the wider community in the preparation, production and implementation of a Neighbourhood Plan;
- To engage as fully as possible with all community groups within the KINNF area.

Work formally commenced on the preparation of the Neighbourhood Plan in June 2019 when the Kelham Island and Neepsend Neighbourhood Forum held its first Annual General Meeting. To inform its preparation of a Neighbourhood Plan, the Neighbourhood Forum carried out an initial public consultation exercise between Tuesday 1st October 2019 and Friday 1st November 2019, with comments being sought on the following general areas:

- What should be the most important driver of change in the Neighbourhood Area?
- What should the vision be for the Neighbourhood Plan?
- What are your thoughts on new housing and employment development?
- What are your thoughts on new facilities, shops or services?
- What things, if any, should we protect?
- Are there any environmental projects that the Neighbourhood Plan should plan for?

- Do you have any land that you want to put forward for consideration?

The feedback from this initial public consultation exercise has been written up and the Neighbourhood Forum approved a Consultation Statement that records the main issues and concerns at its Steering Group on 29th January 2020. This [Consultation Statement](#) has been published on our Neighbourhood Forum's [website](#) and it informs the work of the Neighbourhood Forum going forward.

For information, the identified main issues and concerns to address within the Kelham Island and Neepsend Neighbourhood Plan are:

- that future change in Kelham Island and Neepsend should lead to more greenery and public space being introduced, that the area's historic character should be protected and that the existing balance between the area's industrial past and its growing residential character is not lost through the redevelopment of the area;
- that future change in Kelham Island and Neepsend should lead to a more established community, rather than an extension of the city centre's night life, with greater provision of the type of community facilities taken for granted in more established districts of Sheffield, such as green and communal spaces with play equipment for children, services such as a doctor's surgery, street lighting and other street furniture, with new commercial space dedicated for smaller shops and offices to help grow the local employment base;
- that new planned developments should be of a scale that respects the historic streetscape and skyline of Kelham Island and Neepsend;
- that new planned developments should come forward as mixed use development proposals that contribute to a network of interesting and active streets within Kelham Island and Neepsend;
- that new planned developments should generally use materials traditional to the area, such as red brick, rather than modern materials, and that new developments should generally seek to integrate into, rather than stand out from, the existing streetscape and skyline of Kelham Island and Neepsend;
- that new planned residential developments should deliver greater numbers of larger units for sale, i.e. 3-bed homes, to balance out a recent over-provision of 1-bed flats for rent in order to allow Kelham Island and Neepsend to become a more established community with growing families able to stay in Kelham Island and Neepsend;
- that new planned developments should continue to provide additional commercial space but that these should be carefully planned to provide smaller spaces suitable for start-up local businesses to help Kelham Island and Neepsend become a more established community with a growing range of local shops;
- that new planned developments should assist the area's transition to a low-carbon future, whilst not exacerbating existing on-street car parking problems in Kelham Island and Neepsend;
- that Kelham Island and Neepsend needs more public spaces and greater provision of the type of community facilities taken for granted in more established districts of Sheffield, such as a doctor's surgery, pharmacy, post office and pre-school educational services;

- that the historic buildings and the buildings that accommodate community uses of Kelham Island and Neepsend need to be protected within the Neighbourhood Plan;
- that the River Don corridor needs to be protected and enhanced where possible, with protection for the limited existing wildlife features and trees of Kelham Island and Neepsend;
- that measure to secure greater greening of Kelham Island and Neepsend should be built into the Neighbourhood Plan.

These main issues and concerns will guide the preparation of the Kelham Island and Neepsend Neighbourhood Plan and the work of the Neighbouring Forum going forward. The Forum will be publishing policy papers for its identified themes of Green; Heritage, Arts and Culture; Business, Transport and Residential Sites in due course, and it is expected that the Business paper will look at where certain business uses should be located.

However, in relation to commenting on applications for planning permission and licences, the Neighbourhood Forum will use these main issues and concerns to guide our comments.

Proposal

It is noted that the application is for a Grant of Premises Licence for the following purposes:

- Films (indoors), Live Music (indoors), Recorded Music (both), Dance (both), Other Ent (both), Alcohol (both), Opening Hours 09:00-03:00 each day
- Late Night Refreshment 23:00-03:00 each day

This means that the Alma Street Social Limited are seeking to operate a live music and nightclub venue in the Globe Steel Works building on Alma Street through to 3am potentially each night of the week.

It is understood that there is no planning permission yet for the proposed change of use of the building but that an application for planning permission would follow in due course. It is noted that a subsequent planning permission could set more restrictive hours than this premises application is seeking.

Comments

Firstly, it is noted that applications for premises licences need to comply with the four statutory licensing objectives, namely:

- the prevention of crime and disorder;
- public safety;
- the prevention of public nuisance;
- the protection of children from harm.

In light of this, the following identified main issue and concern raised during the Kelham Island and Neepsend Neighbourhood Forum's initial public consultation exercise as recorded in our published Consultation Statement is considered significant:

“that future change in Kelham Island and Neepsend should lead to a more established community, rather than an extension of the city centre's night life, with greater provision of the type of community facilities taken for granted in more established districts of

Sheffield, such as green and communal spaces with play equipment for children, services such as a doctor's surgery, street lighting and other street furniture, with new commercial space dedicated for smaller shops and offices to help grow the local employment base;"

Whilst the planning situation still needs to be resolved and as such the Neighbourhood Forum is yet to comment on that matter, it is considered that the proposal to use the building as a venue space is broadly welcomed and would represent a way of finding a new use for an important historic building and non-designated heritage asset within the Kelham Island Industrial Conservation Area.

However, the proposal to operate this potential use beyond 11pm through to 3am each day is unacceptable and opposed for the following reasons.

Firstly, it is considered that operating a live music and nightclub venue beyond 11pm through to 3am each day is inappropriate in a residential area and that this would represent a public nuisance that could not be mitigated through noise control measures both during the operating period and at closing time and beyond.

Secondly, it is considered that approving a licence beyond 11pm through to 3am each day would be out-of-kilter with other established evening uses and become a precedent that would lead to an increase in further applications for later licences.

In reaching this view, it is noted that there are a number of existing premises with established evening uses within this part of the Neighbourhood Area and that their latest permitted operating hours are:

- Fat Cat pub, Alma Street – 10pm on Mondays
- The Taphouse Bar, Alma Street – 11pm Fridays and Saturdays
- Craft & Dough, Kelham Island – 11.30pm Monday to Saturday
- The Millowners Arms, within Kelham Island Museum – 11pm Monday to Saturday
- Kelham Island Tavern, Russell Street – midnight each day
- Isabellas, Alma Street – 10.30pm Monday to Saturday
- Domo restaurant, Cotton Mill Walk – 11.30pm Monday to Saturday
- Bar Kelham, Green Lane – 10pm Tuesday to Saturday
- Stew and Oyster, Green Lane – 10pm Monday to Saturday

Furthermore, most premises with outdoor seating are required to move seating and clients inside by 10pm, for example at the neighbouring Craft & Dough and Taphouse premises.

These existing premises are all considered to demonstrate appropriate restraint in terms of the operating hours to help prevent significant public nuisance, given the surrounding and growing residential nature of this part of the Neighbourhood Area and the desire of the Kelham Island and Neepsend community to not become an extension of the city centre's night life.

Conclusion

Based on our assessment of this proposed licence, the Kelham Island and Neepsend Neighbourhood Forum object to the application on the basis that it would as submitted create an unacceptable public nuisance.

To overcome this objection, the licence could be amended to not permit the operating hours to extend beyond 11pm and to close any outdoor areas by 10pm. It is considered that this amendment would be consistent and prevent significant public nuisance from occurring.

Should this amendment be made, it is expected that the Neighbourhood Forum would remove its objection to the application but we reserve the right to assess any amended proposals and provide a further comment at that time.

Comments provided by:

The Kelham Island and Neepsend Neighbourhood Forum Steering Group

info@kinnf.com

www.kinnf.com

9th September 2021

Appendix C

Agreed Conditions and application amendments:
Environmental Protection Service (EPS)

Subject:

FW: NOTIFICATION OF OBJECTION - RE: Premises Grant - Alma Street Social Limited, 24 Alma Street SRUs 693444-5

Following on from my formal objection to the above application, EPS have now reached agreement with the applicant over a number of changes to the application, and a number of volunteered conditions have been agreed for EPS Public Nuisance concerns. In the expectation that these changes and volunteered conditions will be applied as set out below, I am now content to withdraw my earlier objection.

Agreed changes to the proposed Operating Schedule;

1. Revise the terminal hour of Licensable Activities applied for (Films, Live Music, Recorded Music, Dance & Similar Performances, LNR and Alcohol) to 0000 hours midnight for Fridays and Saturdays (and Sundays followed by a BH Monday), and to 2300 hours on Sundays to Thursdays inclusive.
2. Revise the terminal hour the premises is open until to 0030 hours the following day on Fridays and Saturdays (and Sundays followed by a BH Monday), and until 2330 hours on Sundays to Thursdays inclusive (i.e. +30 mins for dispersion).
3. All Regulated Entertainments listed in the Operating Schedule amended to 'Indoors' only.
4. All references to the broadcast of amplified music on the outside balcony/terrace to be removed.

Conditions Volunteered for EPS Concerns – Prevention of Public Nuisance

NB - These replace/update the conditions volunteered at Section 18 (d) of the Operating Schedule;

- * The Designated Premises Supervisor or a delegated member of staff must take a pro-active approach to noise control, checking regularly and frequently outside the premises to ensure that the breakout of internal noise and noise from patrons using the external areas is managed and minimised.
- * The Premises Licence Holder shall prominently display notices on all exits reminding patrons to leave the premises in a quiet and orderly fashion and to respect the local neighbours' needs.
- * Customers use of the external areas for seated and drinking purposes shall cease at 23:00 hours on all days. After this time customers access to outside areas shall be for smoking purposes only and no open drinks shall be allowed to be taken into external areas after this time on any day.
- * All doors and windows shall be closed from 23:00 hours on all days, save for access, egress, in case of emergencies, or if otherwise advised by the Licensing Authority.
- * Prior to the commencement of Licensable Activities, a scheme of sound insulation works shall have been implemented, in accordance with the recommendations of a Noise Impact Assessment (NIA) undertaken by a suitably qualified acoustic professional. The NIA shall first be subject to approval in writing by Sheffield City Council's Environmental Protection Service (EPS). The NIA shall determine; the maximum permissible sound level for amplified sound when measured as an LAeq (5 minute) and in octave bands (centre frequencies 63Hz to 8kHz), at a position 3m from the stage; the maximum permissible total LAr plant noise rating level, which should not exceed the LA90 background sound level at any time when measured at positions on the site boundary adjacent to any permitted noise sensitive use.
- * Prior to the commencement of Licensable Activities, a Noise Management Plan (NMP) detailing how the premises shall be operated and supervised, so as to control and minimise noise, shall have been submitted to and approved in writing by Sheffield City Council's Environmental Protection Service (EPS). The NMP shall include

procedures for the monitoring and control of the sound level of amplified sound during live music performances, so as not to exceed the maximum permissible amplified sound level determined for the premises. The premises shall only be used in accordance with the approved NMP. Staff shall be trained in the effective implementation of the NMP. A copy of the NMP shall be retained on the premises and be available for reference by staff, and by authorised officers of the Council, upon request. The NMP shall be subject to review periodically, and in the event of substantiated nuisance complaints being received, upon written notification by EPS.

* All ventilation outlets serving the licensed area are to be acoustically baffled, in accordance with the recommendations of the approved Noise Impact Assessment.

* Movement, sorting or removal of waste materials, recyclables or their containers in the open air shall be carried on only between the hours of 0700 to 2300 Mondays to Saturdays and between the hours of 0900 to 2300 on Sundays and Public Holidays.

* Commercial deliveries to, and collections from, the building shall be carried out only between the hours of 0700 to 2300 on Mondays to Saturdays and between the hours of 0900 to 2300 on Sundays and Public Holidays.

Kind regards,

Neal

Neal Pates

Environmental Protection Officer

EPS: Commercial Team

Sheffield City Council

Tel: (0114) 273 4651

Int: x 53588

Appendix D

Hearing Notices / Regulations / Procedures



**Notice of hearing of representations
in respect of the following application:
LA03 Premises Licence Application**

Luke Fitzmaurice of LFX Events Ltd on behalf of Alma Street Social limited
Sent via email:

The Sheffield City Council being the Licensing Authority, on the 14th August 2021 received your application in respect of the premises known as:

Alma Street Social, 24 Alma Street, Sheffield, S93 8SA

During the consultation period, the Council received a representation from the following Interested Party:

I x Interested Party – Kelham Island and Neepsend Neighbourhood Forum (KINNF)

on the likely effect of this application on the promotion of the licensing objectives, should it be granted.

The Council now **GIVES YOU NOTICE** that representation will be considered at a hearing to be held at **Sheffield Town Hall, Pinstone Street, Sheffield S1 2HH, on Tuesday 5th October 2021 at 10am;** following which the Council will issue a notice of determination of the application.

The documents which accompany this notice are the relevant representation which have been made, as defined in Section 35(5) of the Act.

The particular points on which the Council considers that it will want clarification at the hearing from a party are as follows:

- 1) Your response to the representations made, upon which you may ask and be asked questions by the parties to the hearing.
- 2) You may also be asked questions by the parties to the hearing, relating to your application for a licence.

Please complete the attached form LAR1 and return it to: **Licensing Service, Sheffield City Council, Block C Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD, or LicensingService@sheffield.gov.uk** within five (5) working days before the day or the first day on which the hearing is to be held.

PLEASE NOTE:

In order to ensure safe access and to protect all attendees, you will be required to wear a face covering (unless you have an exemption) at all times within the venue. It is also recommended that you undertake a Covid-19 Rapid Lateral Flow Test within two days of the meeting. You can order tests online to be delivered to your home address, or you can collect tests from a local pharmacy or from the English Institute of Sport, Coleridge Road, Sheffield S9 5DA. Further details of these tests and how to obtain them can be accessed here - Order coronavirus (COVID-19) rapid lateral flow tests - GOV.UK (www.gov.uk).

Dated: 27th September 2021

Signed: Emma Rhodes-Evans

The officer appointed for this purpose

Please address any communications to: Licensing Service, Sheffield City Council, Block C Staniforth Road Depot Staniforth Road Sheffield S9 3HD. licensingService@sheffield.gov.uk



**Notice of hearing of representations
in respect of the following application:
LA03 Premises Licence Application**

Kelham Island and Neepsend Neighbourhood Form (KINNF)
Sent via email:

The Sheffield City Council being the Licensing Authority, on the 14th August 2021 received an application in respect of the premises known as:

Alma Street Social, 24 Alma Street, Sheffield, S93 8SA

During the consultation period, the Council received a representation from the following Interested Party:

I x Interested Party – Kelham Island and Neepsend Neighbourhood Forum (KINNF)

on the likely effect of this application on the promotion of the licensing objectives, should it be granted.

The Council now **GIVES YOU NOTICE** that representation will be considered at a hearing to be held at **Sheffield Town Hall, Pinstone Street, Sheffield S1 2HH, on Tuesday 5th October 2021 at 10am;** following which the Council will issue a notice of determination of the application.

The documents which accompany this notice are the relevant representation which have been made, as defined in Section 35(5) of the Act.

The particular points on which the Council considers that it will want clarification at the hearing from a party are as follows:

- 3) The representation you have made with reference to these particular premises and the four core objectives'
- 4) You may also be asked questions by the parties to the hearing, relating to your representation.

Please complete the attached form LAR1 and return it to: **Licensing Service, Sheffield City Council, Block C Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD, or LicensingService@sheffield.gov.uk** within five (5) working days before the day or the first day on which the hearing is to be held.

PLEASE NOTE:

In order to ensure safe access and to protect all attendees, you will be required to wear a face covering (unless you have an exemption) at all times within the venue. It is also recommended that you undertake a Covid-19 Rapid Lateral Flow Test within two days of the meeting. You can order tests online to be delivered to your home address, or you can collect tests from a local pharmacy or from the English Institute of Sport, Coleridge Road, Sheffield S9 5DA. Further details of these tests and how to obtain them can be accessed here - Order coronavirus (COVID-19) rapid lateral flow tests - GOV.UK (www.gov.uk).

Dated: 27th September 2021

Signed: Emma Rhodes-Evans

The officer appointed for this purpose

Please address any communications to: Licensing Service, Sheffield City Council, Block C Staniforth Road Depot Staniforth Road Sheffield S9 3HD. licensingService@sheffield.gov.uk

NOTES

Right of attendance, assistance and representation

15. Subject to regulations 14(2) and 25, a party may attend the hearing and may be assisted or represented by any person whether or not that person is legally qualified.

Representations and supporting information

16. At the hearing a party shall be entitled to –
- (a) in response to a point upon which the authority has given notice to a party that it will want clarification under regulation 7(1)(d), give further information in support of their application, representations or notice (as applicable),
 - (b) if given permission by the authority, question any other party; and
 - (c) address the authority

Failure of parties to attend the hearing

20. – (1) If a party has informed the authority that he does not intend to attend or be represented at a hearing, the hearing may proceed in his absence.
- (2) If a party who has not so indicated fails to attend or be represented at a hearing the authority may:–
- (a) where it considers it to be necessary in the public interest, adjourn the hearing to a specified date, or
 - (b) hold the hearing in the party's absence.
- (3) Where the authority holds the hearing in the absence of a party, the authority shall consider at the hearing the application, representations or notice made by that party.
- (4) Where the authority adjourns the hearing to a specified date it must forthwith notify the parties of the date, time and place to which the hearing has been adjourned.

Procedure at hearing

21. Subject to the provisions of the Regulations, the authority shall determine the procedure to be followed at the hearing.
22. At the beginning of the hearing, the authority shall explain to the parties the procedure which it proposes to follow at the hearing and shall consider any request made by a party under regulation 8(2) for permission for another person to appear at the hearing, such permission shall not be unreasonably withheld.
23. A hearing shall take the form of a discussion led by the authority and cross-examination shall not be permitted unless the authority considers that cross-examination is required for it to consider the representations, application or notice as the case may require.
24. The authority must allow the parties an equal maximum period of time in which to exercise their rights provided for at regulation 16.
25. The authority may require any person attending the hearing who in their opinion is behaving in a disruptive manner to leave the hearing and may –
- (a) refuse to permit that person to return, or
 - (b) permit him to return only on such conditions as the authority may specify,
- but such a person may, before the end of the hearing, submit to the authority in writing any information which they would have been entitled to give orally had they not been required to leave.

LICENSING ACT 2003

Form LAR 1
Regulation 8

Premises: Alma Street Social, 24 Alma Street, S3 8SA
Hearing Date: 5th October 2021 @ 10am – Town Hall
Application Type: Grant of Premises Licence

Notice of actions following receipt of notice of hearing

To Licensing Service,
Sheffield City Council
Block C Staniforth Road Depot
Staniforth Road
Sheffield
S9 3HD

I **Luke Fitzmaurice** of LFX Event Ltd, on behalf of Alma Street Social Limited

hereby confirm that I have received the Notice of Hearing dated 27th September 2021 and notify you as follows (**please complete**):

☐ I intend to attend the hearing at Sheffield Town Hall on 5th October 2021 at 10am.

☐ I do not intend to attend the hearing.

☐ I intend to be represented at the hearing by:

☐ I consider the hearing to be unnecessary because:
.....

☐ I request thatshould appear at the hearing and set out below the point or points on which this person may be able to assist the authority in relation to this application, representations or notice of the party making the request.

Dated: Signed:

Please see Regulation 8 overleaf

Please complete this form and return it to:
Licensing Service, Sheffield City Council, Block C Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD.

licensing@sheffield.gov.uk

Regulation 8

- (1) A party shall give to the authority within the period of time provided for in the following provisions of this regulation a notice stating –
 - (a) whether he intends to attend or be represented at the hearing;
 - (b) whether he considers a hearing to be unnecessary
- (2) In a case where a party wishes any other person (other than the person he intends to represent him at the hearing) to appear at the hearing, the notice referred to in paragraph (1) shall contain a request for permission for such other person to appear at the hearing accompanied by details of the name of that person and a brief description of the point or points on which that person may be able to assist the authority in relation to the application, representations or notice of the party making the request.
- (3) In the case of a hearing under –
 - (a) section 48(3)(a) (cancellation of interim authority notice following police objection), or
 - (b) section 105(2)(a) (counter notice following police objection to temporary event notice),

the party shall give the notice no later than one working day before the day or the first day on which the hearing is to be held.

- (4) In the case of a hearing under –
 - (a) section 167(5)(a) (review of premises licence following closure order),
 - (b) paragraph 4(3)(a) of Schedule 8 (determination of application for conversion of existing licence), paragraph 16(3)(a) of Schedule 8 (determination of application for conversion of existing club certificate)
 - (c) paragraph 26(3)(a) of Schedule 8 (determination of application by holder of justices' licence for grant of personal licence),

the party shall give the notice no later than two working days before the day or the first day on which the hearing is to be held.

- (5) In any other case, the party shall give the notice no later than five working days before the day or the first day on which the hearing is to be held.

Licensing Act 2003 – Hearing Procedure – Regulation 7 (1)

This procedure has been drawn up in accordance with the Licensing Act 2003 to assist those parties attending Licensing Committee hearings.

1. The hearing before the Council is Quasi Judicial.
 2. The Chair of the Licensing Committee will introduce the Committee and ask officers to introduce themselves.
 3. The Chair will ask the applicants to formally introduce themselves.
 4. The Solicitor to the Committee will outline the procedure to be followed at the hearing.
 5. Hearing Procedure:-
 - (a) The Licensing Officer will introduce the report.
 - (b) Questions concerning the report can be asked both by Members and the applicant.
 - (c) The Licensing Officer will introduce in turn representatives for the Responsible Authority and Interested Parties who will be asked to detail their relevant representations.
 - (d) Members may ask questions of those parties
 - (e) With the leave of the Chair the applicant or his representative may cross examine the representatives of the Responsible Authorities and Interested Parties.
 - (f) The applicant/licensee (or his/her nominated representative) will then be asked to:-
 - (i) detail the application;
 - (ii) provide clarification on the application and respond to the representations made.
 - (g) The applicant/licensee (or his/her nominated representative) may then be asked questions by members and with the leave of the Chair from the other parties present.
 - (h) The applicant will then be given the opportunity to sum up the application.
 - (i) The Licensing Officer will then detail the options.
 - (j) There will then be a private session for members to take legal advice and consider the application.
 6. The decision of the Licensing Committee will be given in accordance with the requirements of the Licensing Act 2003 and regulations made there under.
- NB:
- 1) At any time in the Licensing Process Members of the Committee may request legal advice from the Solicitor to the Committee. This advice may be given in open session or in private.
 - 2) The Committee Hearing will be held in public unless and in accordance with the Regulations the Committee determine that the public should be excluded.